

WESTCHESTER SQUARE CONDOMINIUM ASSOCIATION, INC.
BOARD MEETING MINUTES
January 18, 2018

Board Members: Merrily Dickinson, Ross Ethier, Ron Majors, Anne Balfour, Wayne Vason
Others Present: Scott Carter, Marcus Barlow

- I. **Call to Order**
Merrily Dickinson called the meeting to order at 7:04 p.m.
- II. **Approval of Minutes**
MOTION: Ross Ethier moved to approve the November 16, 2017 Board Meeting minutes and the December 4, 2017 Budget Meeting minutes. Wayne Vason seconded the motion.
ACTION: Passed
- III. **Financial Matters**
The financial report was reviewed.
- IV. **Maintenance**
 - A. **Small Projects List**
 - B. **Parking Lot Project (Merrily Dickinson, Ron Majors)**
The contractor has several punch list items to complete.
- V. **Old Business**
There was no Old Business.
- VI. **New Business**
 - A. **Garden Committee**
Marcus Barlow discussed some of the goals of the Garden Committee. A potential 3-year plan for landscaping improvements was discussed.
 - B. **June tree inspection**
A tree inspection will be scheduled in June with Chris Hastings.
 - C. **Signs**
The signs on the property will be scheduled to be cleaned twice per year.
 - D. **Parking Pass**
A parking pass will be made available for guest vehicles parked at Westchester Square.
 - E. **Unit 14 – Trailer**
MOTION: Wayne Vasson moved to allow a trailer to be parked in the driveway for 2 days. Ron Majors seconded the motion
ACTION: Passed
- VII. **Executive Session**
See Executive Session minutes.
- VIII. **Adjournment (Next Meeting – Thursday, February 15, 2018)**
The meeting adjourned at 8:52 p.m.