

WESTCHESTER SQUARE CONDOMINIUM ASSOCIATION, INC.
BOARD MEETING MINUTES
August 23, 2017

Board Members: Merrily Dickinson, Ross Ethier, Ron Majors, Anne Balfour, Wayne Vason

- I. **Call to Order**
Merrily Dickinson called the meeting to order at 7:00 p.m.
- II. **Executive Session**
See Executive Session minutes.
- III. **Approval of Minutes**
The July 20, 2017 were reviewed with 2 corrections made. The minutes were approved as corrected.
- IV. **Financial Matters**
The financial report was reviewed.
- V. **Maintenance**
 - A. **Small Projects List**
 1. **Roofs & gutters**
MOTION: Ron Majors moved to accept the proposal from Findlay Roofing to repair the roofs and gutters. Wayne Vason seconded the motion.
ACTION: Passed
 - B. **Parking Lot Project (Merrily Dickinson, Ron Majors)**
Bids are still being solicited, some will arrive mid-September.
- VI. **Old Business**
 - A. **Unit 6 – Architectural Request**
The architectural request was discussed.
 - B. **Sidewalk Repairs**
The sidewalk repairs are underway.
 - C. **Landscaping**
Bids are being solicited for a new landscaping company.
- VII. **New Business**
 - A. **Tree (between units 12 & 13)**
MOTION: Wayne Vason moved to approve the removal of the tree between units 12 & 13 and the tree at the bottom right side of the driveway as you exit. Ross Ethier seconded the motion.
ACTION: Passed
- VIII. **Next Meeting – Thursday, September 21st**
- IX. **Adjournment**
The meeting adjourned at 9:15 p.m.